

TRIPURA BOARD OF JOINT ENTRANCE EXAMINATION

(DIRECTORATE OF HIGHER EDUCATION)

3rd Floor, TBSE-Building, Gurkhabasti, Agartala, Tripura, PIN-799006

GENERAL INSTRUCTION FOR MARKING OMR SHEET & OTHERS

Following are the general instructions given for the students / applicants concerned with TJEE-2013. Note that most of these are already mentioned in the Prospectus. Strict compliance of instructions is essential. Answer sheet will be processed by Electronic means in computer. Invalidation of Answer Sheet due to incomplete / incorrect filling of the OMR sheet will be the sole responsibility of the candidate. Accordingly candidates are advised to adhere to these instructions:

1. Use **BLACK / BLUE** Ball point pen only. Ink pen, pencil or pens with colours are strictly prohibited.
2. Write your **Enrolment Number, Question Booklet Series** and **Subject's Name** in appropriate places on the OMR Sheet.
3. Mark the correct Answer by **darkening the circle**.
4. Use of white fluid / eraser / blade etc. for correction in OMR sheet is not permitted.
5. **Once marked, no change** in the response shall be permitted.
6. **More than one response** is also not allowed. Multiple answers given against one question will not be considered for evaluation, i.e. marking more than one answer or making alterations after marking an answer will result in zero mark.
7. Do not make **any stray mark** on the OMR sheet.
8. Do not **cut or mutilate** the OMR sheet.
9. Do not **fold or damage** the OMR sheet.
10. Candidate has to put his / her **Full Signature** in **two places**, one in the **OMR Answer sheet** and the other in the **Attendance sheet** in each and every session of the examination.
11. The signature should be identical with the signature given by the candidate in **Application Form** submitted to the Board.
12. Candidate should write the **OMR Sheet Number** (as provided in OMR sheet) in the **Attendance Sheet** before putting his / her **full signature**.
13. Candidate should also write the Question paper / Test Booklet Series (A / B / C) in the **Attendance Sheet** before putting his / her **full signature**.
14. Candidate shall has to ascertain that the information furnished by him / her in the OMR Sheet are correct and duly checked by the invigilator.
15. Do not do **any rough work** on the OMR Sheet. It may be done in the space provided in the Test Booklet / Question paper, except the subject of Biology.
16. There will be no re-checking / re-evaluation of the OMR sheet.
17. Please ensure that you have returned the OMR sheet to the Invigilator before leaving the Examination Hall.
18. Adoption of any unfair means in the Examination Hall causing disturbance to others or indiscipline of any sort will lead to cancellation of your candidature followed by legal action (if necessary).
19. The use of **Calculator / Mobile Phone** or any other **electronics gadget** inside the examination hall is strictly prohibited.
20. Candidate must bring the Admit Card of TJEE - 2013 in every session of examination. This must show to the **Invigilator/ Officer-in-charge** in examination hall.

Dr. R. Debnath, Chairman,

Tripura Board of Joint Entrance Examination